

## Student/Parent Guide to Answering Daily Attendance Question

While we are out of school, we still have to take attendance each day. This will be done through the completion of a **Daily Attendance Question.** We will need this for proof of your child's daily attendance to send to the Office of School Choice, who manages our scholarship programs, and to keep as records and proof of the work we are doing at Blessed Trinity.

We know that some family's will not be able to get to the **Daily Attendance Question** first thing in the morning. We know that your child may be staying with a relative while you are working. For our families working at the hospital or first responders, this may mean that you cannot get to the Daily Attendance Question, until the following day. Daily Attendance Questions are be answered **one (1) day** out. **You may NOT turn in all five questions on Friday**.

During this time, your child may actually not feel well one day, or maybe you are traveling to visit a relative. If you would have kept him or her home during traditional school, you need to report the absence by emailing our attendance email address.

In this case, you will email our BTS Attendance at <u>attendance@btschool.org</u>, just like you normally would, and you will NOT answer the Daily Attendance Question that day. You will still be responsible for work that is missed during your absence.

There will be a different **Daily Attendance Question** posted each day in your student's Homeroom Section, as shown in the green arrow below:

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	LMS Dashboard			Q :=	
	<b>03 ART - C</b> Art Daisey Contin	English Language Arts Maria Bragoli	Gifted Veronica Chancery	03 HR - C Homeroom Maria Bragoli	
	No upcoming events.	No upcoming events.	No upcoming events.	Upcoming Question for 3/30/20 Due: Tuesday, Mar 31   11:30 PM	
	03 LEARN BEH - C Learner Behaviors and Comments Maria Bragoli	<b>03 MATH - C</b> Mathematics María Bragoli	03 MUSIC - C Music Kirsten Kenny	03 PE - C Physical Education Mary Mace	
	No upcoming events.	Upcoming Des: Friday, Apr 3 (11:30 PM Des: Friday, Apr 3 (11:30 PM Des: Friday, Apr 3 (11:30 PM Des: Sendey, Apr 3 (11:30 PM Des: Sendey, Apr 5 (11:30 PM Enclay 4/3- Chapter 9 Lesso Des: Sendey, Apr 5 (11:30 PM	Upcoming Bingo Card! Date: Sundar, Apr 19   11:30 PM	Upcoming Week of March 30th Due: Mondey, Apr 6   11:30 PM	
	<mark>03 REL - C</mark> Religion Maria Bragoli	<b>03 SCI - C</b> Science Maria Bragoli	03 SPANISH - C Spanish Sherly Rad	03 SS - C Social Studies Maria Bragoli	

Once you click on the Homeroom tile, you will see on the right-hand side, a unit titled "Daily Attendance".

Homeroom ( 03 HR - C )				
Class Calendar	Class Wall	Daily Attendance		
No events this week. PREV NEXT	Post to the Class Wall     Post	Daily Schedule		
	Maria Bragoli Unit: WiG Wedhesday - ZOOM links Topic: Week 1- Wed. 4/1 Carol Bragoli is inviting you to a scheduled Zoom meeting. Please click on this link every Wedhesday. Join Zoom Meeting https://us04web.zoom.us/j/437543679? pwd=ht10MUM25381IdBINmpabzBwbVZx0T09 Meeting ID: 437 543 679 Password: 413326 March 27, 2020   11:11 AM	WIG Wednesday - ZOOM links		

When you open the Daily Attendance unit, you will see either a Daily or Weekly Topic. This example is set up as a weekly attendance topic, and within that topic, will be 5 daily attendance questions each week.

Homeroom ( 03 HR - C )					
Class Calendar This week No events this week. PREV NEXT	Class Wall  For to the Class Wall  For to the Class Wall  For the	bally Attendance     Students will respond to the daily faith     chrichment Question for their attendance. <i>Mar</i> 30 - Apr 30     week 1: 3/30 - 4/3     week 1: 3/30 - 4/3     bally Schedule     what active for students     will Wednesday - ZOOM links			

Once you select the week, you will see an assignment for each day. You must click on the TITLE, in order to bring up the button that will allow you to upload your answer. Sometimes the question might ask you to type your answer right into the space, and some may require you to upload your response. Follow your teacher's instructions for this.

	Week 1: 3/3	30 -4/3		
OL Post to the Class Wall  D POST	Question for 3/30/20	Due: Tuesday, Mar 31   11:30 PM	Topic Calendar This week No events this PREV	week.
No one has posted to the Topic Wall.				

Once the teacher has added the question, it will appear in this section. Click on the red button to upload your answer.

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÷	<u>         O3 HR - C</u> → <u>         Daily Attendance</u> ]     ]     ]     ]     ]     ]     ]     ]     ]     ]     ]     ]     ]     ]     ]     ]     [     ]     ]     ]     ]     [     ]     ]     ]     ]     ]     ]     [     ]     ]     ]     ]     ]     [     ]     ]     ]     ]     ]     ]     [     ]     ]     ]     ]     [     ]     ]     ]     ]     ]     [     ]     ]     ]     ]     [     ]     ]     ]     ]     [     ]     ]     [     ]     ]     [     ]     ]     [     ]     ]     [     ]     [     ]     ]     [     ]     [     ]     ]     [     ]     ]     [     ]     ]     [     ]     [     ]     ]     [     ]     ]     [     ]     ]     [     ]	<u>Week 1: 3/30 -4/3</u> ▼ > Question for 3/30/20 ▼					
	<b>–</b>	Question for 3/30/20 What are things we can do during Lent to be closer to God? Provide at least two examples.	Due: Tuesday, Mar 31   Write in a complete sentence.	9:00 AM			
		Max points: 100					
		•	]				

This will bring up a window to type in your response and a paper clip icon to submit a file (document or picture). To complete this, hit the **POST** button.

	Blessed Trinity Catholic School 📄 🎴 OL 2019-2020   13
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Question for 3/30/20	Due: Tuesday, Mar 31   9:00 AM
What are things we can do during Lent to be closer to God? Provide at least two example	s. Write in a complete sentence.
Max points: 100	
OL Add to discussion	
0	POST

₩S ← ↑ 021HR-C → Daily Attendiance	<u>1 Week 1:3/30-4/3</u> → > Question for 3/30/20 → Question for 3/30/20 What are things we can do during Lent to be closer to God? Provide at least two example Max points: 100	Bessed Trinky Catholic School 2019-2020 1 T3 Due: Tuesday, Mar 31   9:00 AM a. Write in a complete sentence.	<b>□ \$</b> a	Once you have posted and/or turned in your response, the window will show you what you submitted
	•			
	OL Olivia Losito I will pray more and also give something up for Lent.	E March 27, 2020   1:47 PM		

Please remember, Attendance Questions are allowed to be answered one day out, You may not submit all 5 Attendance Questions on Friday.