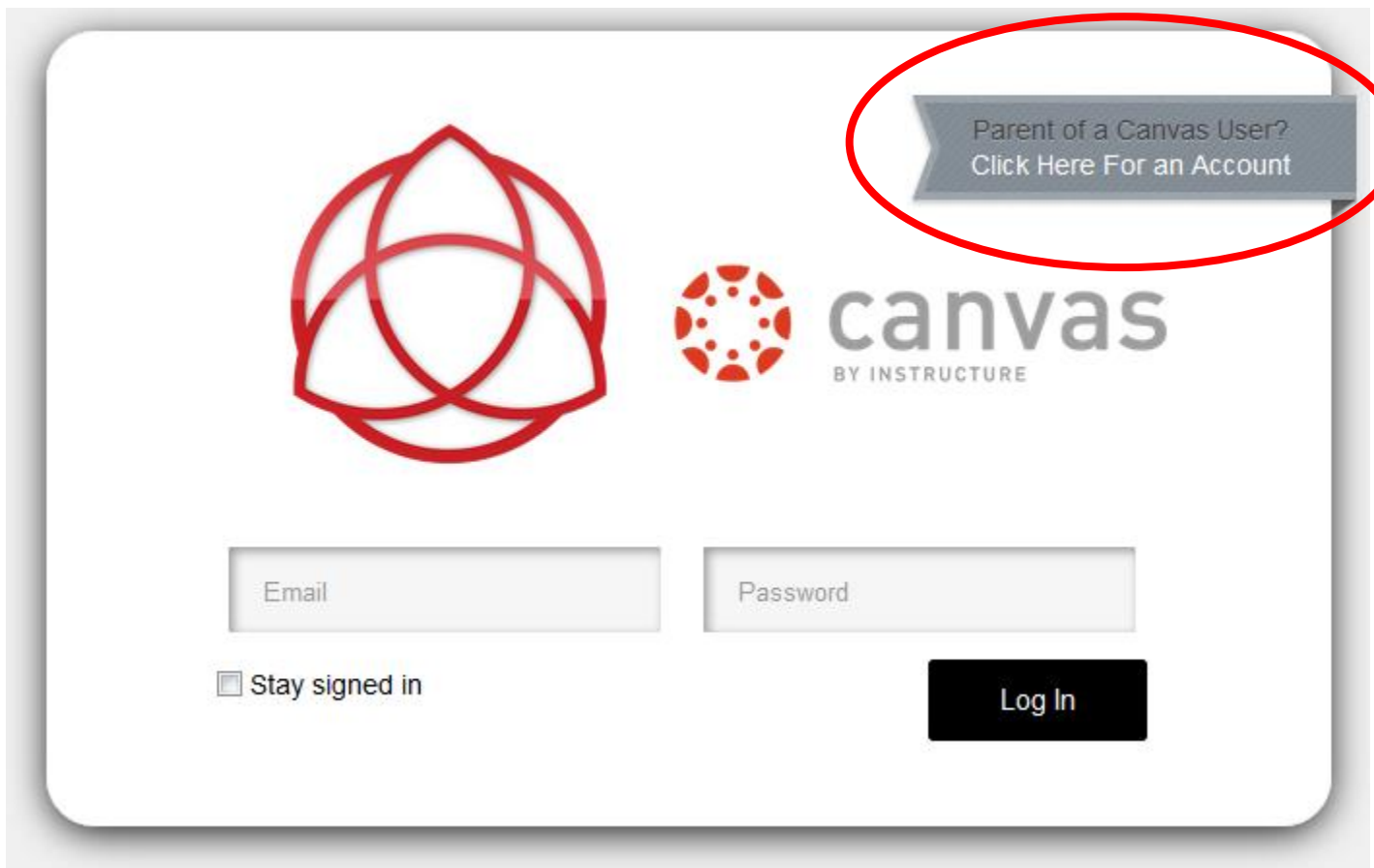


How do I sign up for a Canvas account as a Parent?

Parents (Observers) can link their Canvas account to their student's account so they can see assignment dues dates, announcements, and other course content.

- To observe a student, you must know the student's Canvas username and password.
- These steps must be completed through the web version of Canvas. The observer signup process cannot be done through the mobile app.

Open Canvas at <https://btschool.instructure.com/login/canvas>



Click to Register

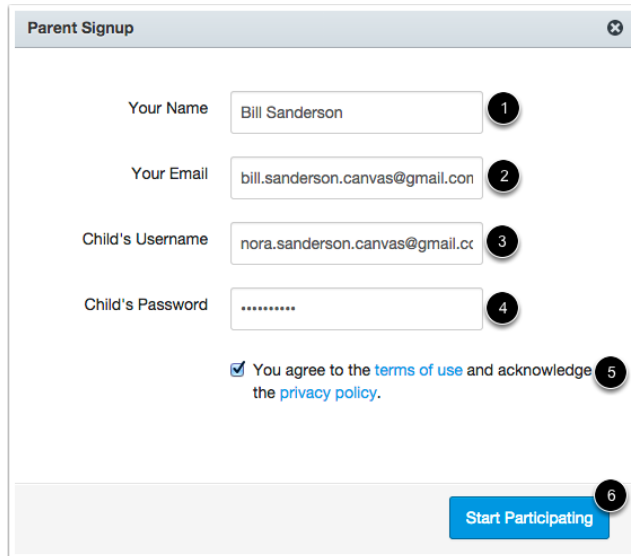
Click the **Need a Canvas Account? Click Here, It's Free!** link.

Note: If you already have a Canvas account, and you are linked to the other user, just log in with your credentials.

Sign Up As a Parent (Free Account)

Click the [Parents sign up here](#) link.

Enter Contact Information (Free Account)



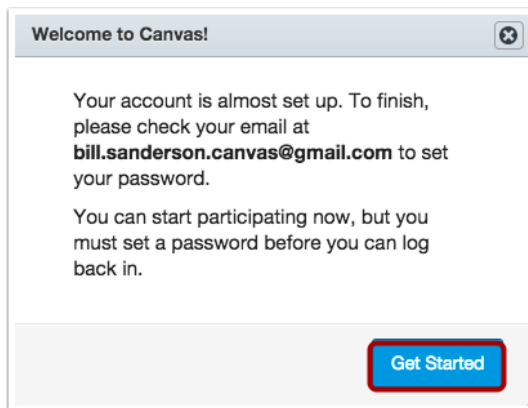
The screenshot shows a 'Parent Signup' window with the following fields and elements:

- 1. Your Name: Bill Sanderson
- 2. Your Email: bill.sanderson.canvas@gmail.com
- 3. Child's Username: nora.sanderson.canvas@gmail.cc
- 4. Child's Password: [Redacted]
- 5. A checked checkbox with the text: "You agree to the [terms of use](#) and acknowledge the [privacy policy](#)."
- 6. A blue button labeled "Start Participating".

Enter the following information:

1. Enter your name in the name field.
2. Enter your email in the email field.
3. Enter your child's username in the child's username field.
4. Enter your child's password in the child's password field.
5. Agree to the terms of use by clicking the **You agree to the terms of use** check box.
6. Click the **Start Participating** button.

Use Canvas



The screenshot shows a 'Welcome to Canvas!' message box with the following text:

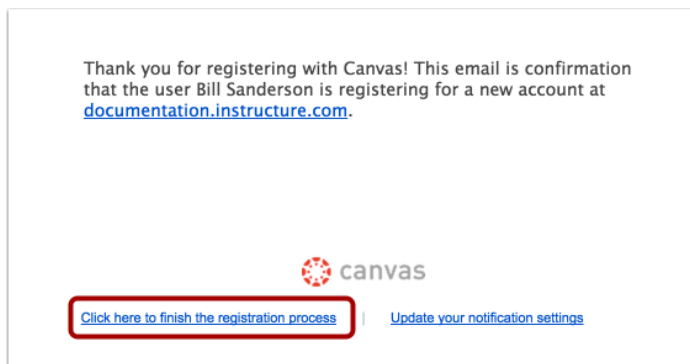
Your account is almost set up. To finish, please check your email at **bill.sanderson.canvas@gmail.com** to set your password.

You can start participating now, but you must set a password before you can log back in.

At the bottom right, there is a blue button labeled "Get Started" with a red border.

While your account is not entirely set up, you can begin participating in Canvas immediately by clicking the **Get Started** button. To finish registering for Canvas, log into your email account.

Complete Registration Process



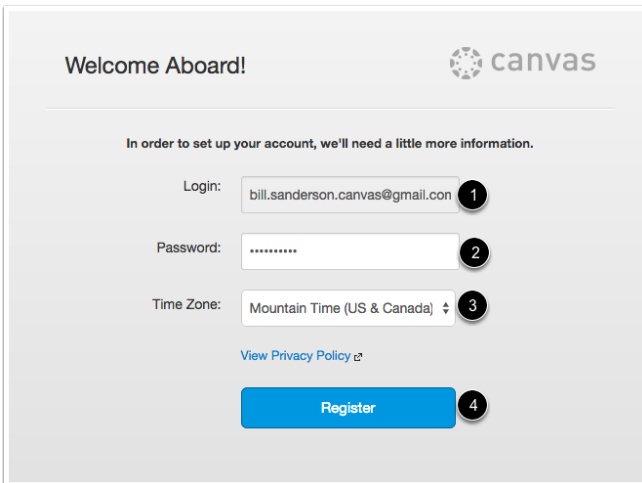
The screenshot shows an email confirmation message with the following text:


Thank you for registering with Canvas! This email is confirmation that the user Bill Sanderson is registering for a new account at documentation.instructure.com.

At the bottom, there is a red box around the link: [Click here to finish the registration process](#) | [Update your notification settings](#). The Canvas logo is also visible.

Open the email from Instructure Canvas. Click the link provided to visit the provided URL and complete the registration process.

Register for a Parent Account



Welcome Aboard! 

In order to set up your account, we'll need a little more information.

Login: 1

Password: 2

Time Zone: 3

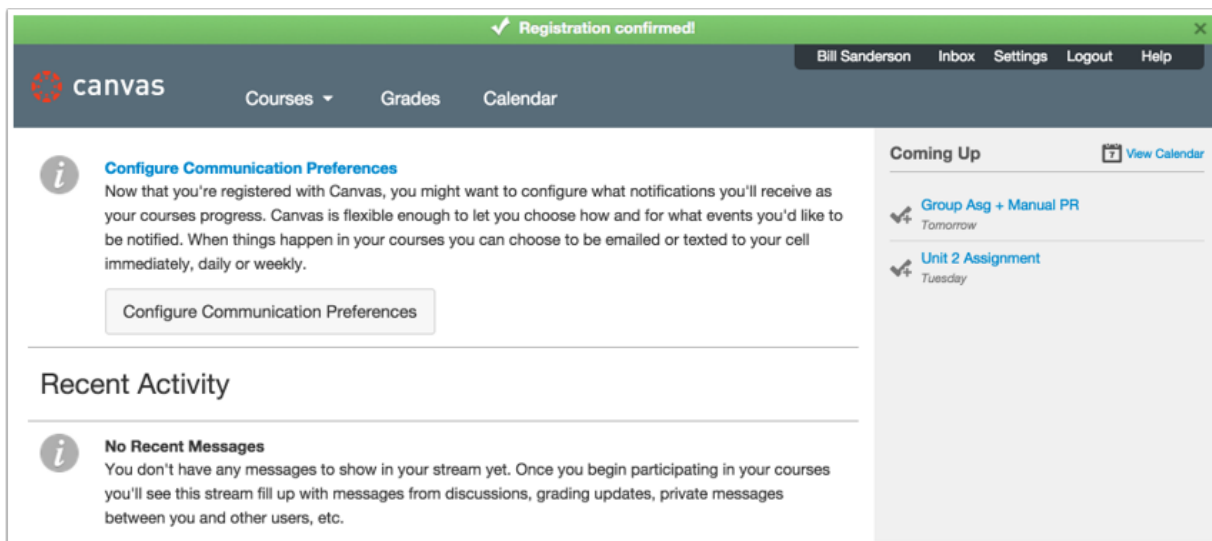
[View Privacy Policy](#)

4

To complete the registration process fill out the following fields:

1. Verify your email in the login field.
2. Set your password by typing in the password field.
3. Set your timezone by selecting the time zone drop-down menu.
4. Click the **Register** button. You will be redirected to the Canvas URL login page for your account. **View User**

Dashboard



Registration confirmed!

Bill Sanderson | [Inbox](#) | [Settings](#) | [Logout](#) | [Help](#)

Canvas | [Courses](#) | [Grades](#) | [Calendar](#)

Configure Communication Preferences
Now that you're registered with Canvas, you might want to configure what notifications you'll receive as your courses progress. Canvas is flexible enough to let you choose how and for what events you'd like to be notified. When things happen in your courses you can choose to be emailed or texted to your cell immediately, daily or weekly.

[Configure Communication Preferences](#)

Recent Activity

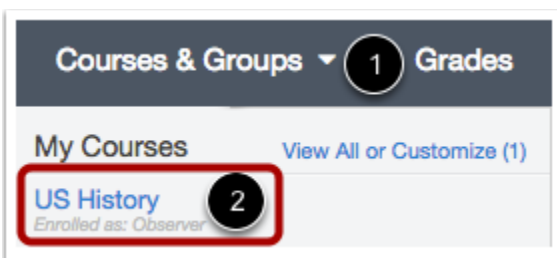
No Recent Messages
You don't have any messages to show in your stream yet. Once you begin participating in your courses you'll see this stream fill up with messages from discussions, grading updates, private messages between you and other users, etc.

Coming Up [View Calendar](#)

- [Group Asg + Manual PR](#)
Tomorrow
- [Unit 2 Assignment](#)
Tuesday

View the user dashboard for your Canvas account.

View Course



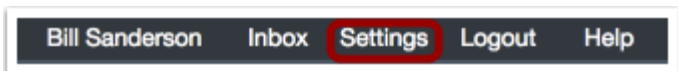
Courses & Groups 1 **Grades**

My Courses [View All or Customize \(1\)](#)

US History 2
Enrolled as: Observer

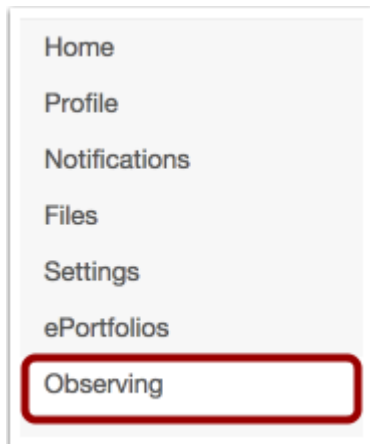
To view the course where your student is enrolled, click the **Courses & Groups** link [1] and click the title of the course [2].

Open Personal Settings to Add Additional Students



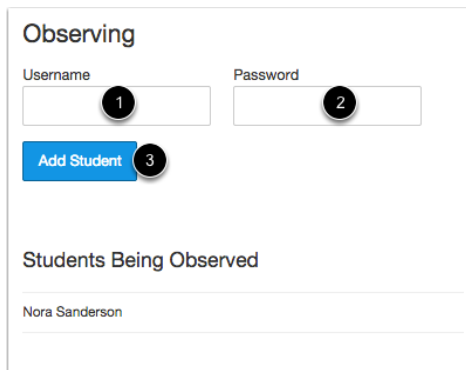
In the Help Corner, click the **Settings** link.

Open Observing



In User Navigation, click the **Observing** link.

Add Student

A form titled 'Observing'. It has two input fields: 'Username' and 'Password'. The 'Username' field has a small black circle with the number '1' next to it. The 'Password' field has a small black circle with the number '2' next to it. Below these fields is a blue button labeled 'Add Student' with a small black circle containing the number '3' next to it. Below the button is a section titled 'Students Being Observed' with a list containing the name 'Nora Sanderson'.

In the Username [1] and Password [2] fields, enter the student's username and password.

Click the **Add Student** button [3].